



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: AXXIS PROJECT TRAINING PTY LTD

Date of audit: 8/03/2018

Date report created: 13/03/2018

Date report updated: 28/05/2018

Organisation details

Organisation's legal name:	AXXIS PROJECT TRAINING PTY LTD
Trading name/s:	Axxis Project Training Pty Ltd Axxis Training
RTO number:	41392
CRICOS number:	N/A

Audit team

Lead auditor:	Daniel Taylor
Assistant/s:	N/A

Audit details

Application number/s:	N/A	
Audit number:	AUDREC0008031	
Audit reason	Post initial	
Address of site/s visited:	5 Huntington Street, CLONTARF QLD 4019	
Date/s of audit:	8/03/2018	
Organisation's contact for audit:	Alan Mutton alan.mutton@mainetrain.com.au	CEO (07) 3142 0610

Original finding at time of audit

Audit finding: Serious non-compliance

Report completed by: Daniel Taylor

Practice	Standards for RTOs 2015	Finding
Marketing/Recruitment	4.1	Not compliant
Enrolment	5.1, 5.3, 7.3	Compliant
Enrolment	5.2	Not compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.2, 1.3, 1.13, 1.14, 1.16	Compliant
Training and Assessment	1.1, 1.8	Not compliant
Completion	3.1	Not compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

Audit finding following analysis of additional evidence

Audit finding following analysis of additional evidence provided on 21/05/2018 : Compliant

Report completed by: Daniel Taylor

Practice	Standards for RTOs 2015	Finding
Marketing/Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant

Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.16	Compliant
Completion	3.1	Compliant

Background

Summary of organisation and management structure:

- Alan Mutton - CEO
- Sally Mutton - Administrator

Scope of registration:

- Refer to TGA Summary

Suburb and state of all delivery locations:

- 5 Huntington Street, Clontarf QLD 4019

Third party usage:

- No current third party arrangements

Core client's/target groups:

- Skilled workers
- Unskilled job seekers
- Apprentices
- Trainees

Training Revenue (Funded or fee for service):

- Fee for service and government funding

Total number of current enrolments as at audit date:

- 289

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided directly by AXXIS PROJECT TRAINING PTY LTD to ASQA
- Existing information and records held by ASQA concerning AXXIS PROJECT TRAINING PTY LTD
- Information provided to ASQA's auditors and documentation reviewed during the site audit of AXXIS PROJECT TRAINING PTY LTD conducted on 8/03/2018.
- Other publically available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
RII20115	Certificate II in Resources and Infrastructure Work Preparation	Face to face	98
RII30815	Certificate III in Civil Construction Plant Operations	Face to face	160
RIIWHS202D	Enter and work in confined spaces	Face to face	0
TLILIC2001	Licence to operate a forklift truck	Face to face	12

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Alan Mutton	CEO	N/A
Sally Mutton	Administrator	N/A
Amy Mutton	Systems Coordinator	N/A

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners

Original Action required by RTO

AXXIS PROJECT TRAINING PTY LTD did not meet all requirements for clauses 1.1, 1.8, 3.1, 4.1, 5.2

Marketing

Clause 4.1

- Provide evidence that:
 - all information, whether disseminated directly by the RTO/provider or on its behalf by third parties is now accurate and factual and addresses all of the requirements specified in Clause 4.1.

Enrolment

Clause 5.2

- Provide evidence that:
 - The RTO/provider now has appropriate systems that are followed to ensure each learner is provided with accurate information to enable them to make an informed decision about undertaking training with your RTO/provider that complies with Clause 5.2.

Training and Assessment

Remedial action is required for the following training products:

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320D Conduct civil construction excavator operations

RIICCM208D Carry out basic levelling

RIIWH5202D Enter and work in confined spaces

Clause 1.1

- Provide evidence that:
 - The RTO has corrected its training and assessment practices for future students to ensure they meet the requirements of the training product, including the amount of training provided.
 - The RTO carried out remedial action to identify and address the impact the non-compliance may have caused to learners that were impacted by training and assessment practices that did not meet the requirements of the training product (including amount of training). Remedial action needs to cover current students and students that enrolled or completed with your training provider in the past 3 months.

Clause 1.8

- Provide evidence that:
 - The RTO has corrected its assessment system (to comply with Clause 1.8) for future students and has systems in place to ensure it is this system that is applied.
 - The RTO has carried out remedial action to identify and address the impact the non-compliance may have caused to learners that were assessed in a manner that did not meet the requirements of Clause 1.8. Remedial action needs to cover students that were assessed by your training provider in the past 3 months.

Completion

Remedial action is required for the following training products:

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320D Conduct civil construction excavator operations

RIICCM208D Carry out basic levelling

RIIWH5202D Enter and work in confined spaces

Clause 3.1

- Provide evidence that:
 - The RTO now has appropriate systems that are followed to ensure AQF certification documentation is only issued to a learner whom it has assessed as meeting the requirements of the training product as specified in the relevant training or VET accredited course.
 - The RTO has carried out remedial action to identify and address the impact the non-compliance may have caused to learners that were issued with AQF certification documentation and were not assessed as meeting the requirements of the training product as specified in the relevant training or VET accredited course. Remedial action needs to cover students issued with AQF certification in the past 3 months.

Audit finding following analysis of additional evidence

Following analysis of additional evidence provided by AXXIS PROJECT TRAINING PTY LTD on 21/05/2018 the RTO:

- provided sufficient evidence to demonstrate compliance with clauses 1.1, 1.8, 3.1, 4.1 and 5.2.

Refer to analysis of additional evidence detailed under each clause in this report for further information.

Areas of non-compliance

Marketing/Recruitment Practices

Standards for RTOs Clause 4.1

*Original Finding: **Not compliant***

*Finding following additional evidence: **Compliant***

Information, whether disseminated directly by the RTO or on its behalf, is both accurate and factual, and:

- a) accurately represents the services it provides and the training products on its scope of registration;
- b) includes its RTO Code;
- c) refers to another person or organisation in its marketing material only if the consent of that person or organisation has been obtained;
- d) uses the NRT Logo only in accordance with the conditions of use specified in Schedule 4;
- e) makes clear where a third party is recruiting prospective learners for the RTO on its behalf;
- f) distinguishes where it is delivering training and assessment on behalf of another RTO or where training and assessment is being delivered on its behalf by a third party;
- g) distinguishes between nationally recognised training and assessment leading to the issuance of AQF certification documentation from any other training or assessment delivered by the RTO;
- h) includes the code and title of any training product, as published on the National Register, referred to in that information;
- i) only advertises or markets a non-current training product while it remains on the RTO's scope of registration;
- j) only advertises or markets that a training product it delivers will enable learners to obtain a licensed or regulated outcome where this has been confirmed by the industry regulator in the jurisdiction in which it is being advertised;
- k) includes details about any VET FEE-HELP, government funded subsidy or other financial support arrangements associated with the RTO's provision of training and assessment; and
- l) does not guarantee that:
 - i) a learner will successfully complete a training product on its scope of registration; or
 - ii) a training product can be completed in a manner which does not meet the requirements of Clause 1.1 and 1.2; or
 - iii) a learner will obtain a particular employment outcome where this is outside the control of the RTO.

RII30815 Certificate III in Civil Construction Plant Operations
BSB41415 Certificate IV in Work Health and Safety

Evidence viewed:

- RTO website (<http://www.axxis.training/photo-gallery>)

The RTO's website did not include accurate and up-to-date information of the RTO's current scope of registration. Specifically, the training product codes for Certificate III in Civil Construction Plant Operations and Certificate IV in Work, Health and Safety were not provided.

These practices and behaviours are non-compliant with clause 4.1 of the *Standards for RTOs 2015*.

Analysis of evidence

RII30815 Certificate III in Civil Construction Plant Operations BSB41415 Certificate IV in Work Health and Safety

The RTO provided evidence to demonstrate that its website has been updated and includes accurate and up-to-date information of the RTO's current scope of registration. Specifically, the training product codes for Certificate III in Civil Construction Plant Operations and Certificate IV in Work, Health and Safety are now provided.

The evidence provided supports compliance with the requirements of Clause 4.1 of the Standards for RTOs 2015.

Enrolment

Standards for RTOs Clause 5.2

*Original Finding: **Not compliant***

*Finding following additional evidence: **Compliant***

Prior to enrolment or the commencement of training and assessment, whichever comes first, the RTO provides, in print or through referral to an electronic copy, current and accurate information that enables the learner to make informed decisions about undertaking training with the RTO and at a minimum includes the following content:

- a) the code, title and currency of the training product to which the learner is to be enrolled, as published on the National Register;
- b) the training and assessment, and related educational and support services the RTO will provide to the learner including the:
 - i) estimated duration;
 - ii) expected locations at which it will be provided;
 - iii) expected modes of delivery;
 - iv) name and contact details of any third party that will provide training and/or assessment, and related educational and support services to the learner on the RTO's behalf; and
 - v) any work placement arrangements.
- c) the RTO's obligations to the learner, including that the RTO is responsible for the quality of the training and assessment in compliance with these Standards, and for the issuance of the AQF certification documentation.
- d) the learner's rights, including:
 - i) details of the RTO's complaints and appeals process required by Standard 6; and
 - ii) if the RTO, or a third party delivering training and assessment on its behalf, closes or ceases to deliver any part of the training product that the learner is enrolled in;
- e) the learner's obligations:
 - i) in relation to the repayment of any debt to be incurred under the VET FEE-HELP scheme arising from the provision of services;
 - ii) any requirements the RTO requires the learner to meet to enter and successfully complete their chosen training product; and
 - iii) any materials and equipment that the learner must provide; and
- f) information on the implications for the learner of government training entitlements and subsidy arrangements in relation to the delivery of the services.

RII30815 Certificate III in Civil Construction Plant Operations
BSB41415 Certificate IV in Work Health and Safety

Evidence viewed:

- RTO website (<http://www.axxis.training/photo-gallery>)

The RTO's Website did not include accurate and current information of the RTO's current scope of registration. Specifically, the training product codes for Certificate III in Civil Construction Plant Operations and Certificate IV in Work, Health and Safety were not provided.

These practices and behaviours are non-compliant with clause 5.2 of the *Standards for RTOs 2015*.

Analysis of evidence

RII30815 Certificate III in Civil Construction Plant Operations
BSB41415 Certificate IV in Work Health and Safety

The RTO provided evidence to demonstrate that its website has been updated and includes accurate and up-to-date information of the RTO's current scope of registration. Specifically, the training product codes for Certificate III in Civil Construction Plant Operations and Certificate IV in Work, Health and Safety are now provided.

The evidence provided supports compliance with the requirements of Clause 5.2 of the Standards for RTOs 2015.

Support and Progression

Training and Assessment

Standards for RTOs Clause 1.1

Original Finding: *Not compliant*

Finding following additional evidence: *Compliant*

The RTO's training and assessment strategies and practices, including the amount of training they provide, are consistent with the requirements of training packages and VET accredited courses and enable each learner to meet the requirements for each unit of competency or module in which they are enrolled.

RIIWHS202D Enter and work in confined spaces

RII30815 Certificate III in Civil Construction Plant Operations

RIICCM208D Carry out basic levelling

RIIMPO320E Conduct civil construction excavator operations

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

As non-compliances were identified under clause 1.8 the RTO has not demonstrated that its training and assessment practices are consistent with the requirements of the above training products. (refer to clause 1.8 for details).

Analysis of evidence

RIIWHS202D Enter and work in confined spaces

RII30815 Certificate III in Civil Construction Plant Operations

RIICCM208D Carry out basic levelling

RIIMPO320E Conduct civil construction excavator operations

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

As the non-compliances identified under clause 1.8 have been rectified the RTO has demonstrated that its training and assessment practices are consistent with the requirements of the above training products. (refer to clause 1.8 for details).

The evidence provided supports compliance with the requirements of Clause 1.1 of the Standards for RTOs 2015.

Standards for RTOs Clause 1.8	
	Original Finding: <i>Not compliant</i>
	Finding following additional evidence: <i>Compliant</i>
The RTO implements an assessment system that ensures that assessment (including recognition of prior learning):	
a) complies with the assessment requirements of the relevant training package or VET accredited course; and	
b) is conducted in accordance with the Principles of Assessment contained in Table 1.8-1 and the Rules of Evidence contained in Table 1.8-2.	
Table 1.8.1 Principles of Assessment	
Fairness	The individual learner's needs are considered in the assessment process. Where appropriate, reasonable adjustments are applied by the RTO to take into account the individual learner's needs. The RTO informs the learner about the assessment process, and provides the learner with the opportunity to challenge the result of the assessment and be reassessed if necessary.
Flexibility	Assessment is flexible to the individual learner by: reflecting the learner's needs; assessing competencies held by the learner no matter how or where they have been acquired; and drawing from a range of assessment methods and using those that are appropriate to the context, the unit of competency and associated assessment requirements, and the individual.
Validity	Any assessment decision of the RTO is justified, based on the evidence of performance of the individual learner. Validity requires: assessment against the unit/s of competency and the associated assessment requirements covers the broad range of skills and knowledge that are essential to competent performance; assessment of knowledge and skills is integrated with their practical application; assessment to be based on evidence that demonstrates that a learner could demonstrate these skills and knowledge in other similar situations; and judgement of competence is based on evidence of learner performance that is aligned to the unit/s of competency and associated assessment requirements.

Reliability	Evidence presented for assessment is consistently interpreted and assessment results are comparable irrespective of the assessor conducting the assessment.
Table 1.8.2 Rules of Evidence	
Validity	The assessor is assured that the learner has the skills, knowledge and attributes as described in the module or unit of competency and associated assessment requirements.
Sufficiency	The assessor is assured that the quality, quantity and relevance of the assessment evidence enables a judgement to be made of a learner's competency.
Authenticity	The assessor is assured that the evidence presented for assessment is the learner's own work.
Currency	The assessor is assured that the assessment evidence demonstrates current competency. This requires the assessment evidence to be from the present or the very recent past.

For the below training products the RTO did not demonstrate that its assessment practices are compliant with the requirements of Clause 1.8 of the Standards for RTOs 2015 as its assessment systems do not ensure that assessment:

- a) complies with the assessment requirements of the relevant training package; and
- b) is conducted in accordance with the Principles of Assessment contained in Table 1.8-1 and the Rules of Evidence contained in Table 1.8-2.

RIIWH5202D Enter and work in confined spaces

Evidence Provided:

- Student Workbook Assessment
- Student Files

Evidence of non-compliant assessment practices:

- The written question assessment did not address all of the knowledge requirements of the unit. Specifically, there was no evidence that students were required to demonstrate knowledge of:
 - types of air contaminants and toxic gases
 - identifying equipment types, characteristics, technical capabilities and limitations.
- The performance evidence requirements could not be confirmed as being addressed as the tools used for collecting evidence during the practical assessment did not provide observable behaviours the student must demonstrate to enable assessors to make consistent competence judgements.
- The practical assessment tools required the assessor to ask the students questions during the practical assessment, for example: 'Demonstrate and explain the procedures required to conduct the risk management processes in consultation with others for the designated confined space task'. However, no space was provided for the assessor to record the student's responses nor was there benchmarking provided to guide the assessor in making a decision as to whether the responses provided were adequate.
- In addition, the practical assessment tools do not provide clear instructions for the assessor or students on the context and conditions of the assessment task/s to be performed.

RII30815 Certificate III in Civil Construction Plant Operations

RIICCM208D Carry out basic levelling

Evidence Provided:

- Trainer Assessor Guide
- Student Assessment

Evidence of non-compliant assessment practices:

- The performance evidence requirements could not be confirmed as being addressed as the tools used for collecting evidence during the practical assessment did not provide observable behaviours the student must demonstrate to enable assessors to make consistent competence judgements.

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320E Conduct civil construction excavator operations

Evidence Provided:

- Assessment (Questions, Practical Activities)
- Assessment Answers
- Learner Guide

Evidence of non-compliant assessment practices:

- The performance evidence requirements could not be confirmed as being addressed as the tools used for collecting evidence during the practical assessment did not provide observable behaviours the student must demonstrate to enable assessors to make consistent competence judgements.
- The practical assessment tools required the assessor to ask the students questions during the practical assessment, for example: 'Demonstrates and/or describes in detail the procedures to plan and prepare for the following excavator tasks designated by your assessor:'. However, no space was provided for the assessor to record the student's responses nor was there benchmarking provided to guide the assessor in making a decision as to whether the responses provided were adequate.
- In addition, the practical assessment tools do not provide clear instructions for the assessor and students to identify the context and conditions of assessment or the tasks to be undertaken.

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

Evidence Provided:

- Assessment (Questions, Practical Activities)
- Assessment Answers
- Learner Guide

Evidence of non-compliant assessment practices:

- The performance evidence requirements could not be confirmed as being addressed as the tools used for collecting evidence during the practical assessment did not provide observable behaviours the student must demonstrate to enable assessors to make consistent competence judgements.
- The practical assessment tools also required the assessor to ask the students questions during the practical assessment, for example: 'Demonstrates and/or describes in detail the procedures to plan and prepare for the following roller tasks designated by your assessor:'. However, there was no space for the assessor to record the student's responses or benchmarking provided to determine if the response was sufficient.
- In addition, the practical assessment tools do not provide clear instructions for the assessor and students to identify the context and conditions of assessment or the tasks to be undertaken

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIRIS201D Conduct local risk control

Evidence Provided:

- Assessment (Questions, Practical Activities Modules 1, 2 and 3)

- Assessment Answers
- Learner Guide

Evidence of non-compliant assessment practices:

- The performance evidence requirements could not be confirmed as being addressed as the tools used for collecting evidence during the practical assessment did not provide observable behaviours or specific level of performance requirements the student must demonstrate to enable assessors to make consistent competence judgements, specifically:
 - The Practical assessment modules evidence collection tools are a list of tasks with two columns to the right comprising “Not yet competent and Competent” and do not provide guidance to assessors on the level of performance required to demonstrate competence.
- In addition, the practical assessment tools do not provide clear instructions for the assessor and students to identify the context and conditions of assessment or the tasks to be undertaken.

These practices and behaviours are non-compliant with clause 1.8 of the *Standards for RTOs 2015*.

Analysis of evidence

RIIWHS202D Enter and work in confined spaces

Evidence Provided:

- RIIWHS202D Enter and work in confined spaces Trainer Guide
- RIIWHS202D Enter and work in confined spaces STUDENT ASSESSMENT
- RIIWHS202D Enter and work in confined spaces Performance Assessment

The RTO provided the above amended assessment documents that demonstrate:

- The knowledge assessment requires students to demonstrate knowledge of:
 - types of air contaminants and toxic gases
 - identifying equipment types, characteristics, technical capabilities and limitations.
- The observation checklists used for the collection of performance evidence during the practical assessments includes observable behaviours the student must demonstrate to enable assessors to make consistent competency judgements.
- The practical assessment tools required the assessor to ask the students questions during the practical assessment and now includes benchmarking and space for the assessor to record student responses.
- Clear instructions have been added to the practical assessment tools for the assessor and students on the context and conditions of the assessment task/s to be performed.

RII30815 Certificate III in Civil Construction Plant Operations

RIICCM208D Carry out basic levelling

Evidence provided:

- *RIICCM208D Carry out basic levelling* Trainer Guide
- *RIICCM208D Carry out basic levelling* STUDENT ASSESSMENT
- *RIICCM208D Carry out basic levelling* Performance Assessment

The RTO provided the above amended assessment documents that demonstrate:

- The observation checklists used for the collection of performance evidence during the practical assessments includes observable behaviours the student must demonstrate to enable assessors to make consistent competency judgements.

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320E Conduct civil construction excavator operations

Evidence provided:

- *RIIMPO320E Conduct civil construction excavator operations LEARNER KNOWLEDGE & PRACTICAL ASSESSMENT*
- *RIIMPO320E Conduct civil construction excavator operations Performance Assessment*
- *RIIMPO320E Conduct civil construction excavator operations TRAINER ASSESSOR GUIDE*

The RTO provided the above amended assessment documents that demonstrate:

- The observation checklists used for the collection of performance evidence during the practical assessments includes observable behaviours the student must demonstrate to enable assessors to make consistent competency judgements.
- The practical assessment tools required the assessor to ask the students questions during the practical assessment and now includes benchmarking and space for the assessor to record student responses.
- Clear instructions have been added to the practical assessment tools for the assessor and students on the context and conditions of the assessment task/s to be performed.

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

Evidence Provided:

- *RIIMPO317E Conduct Roller Operations Performance Assessment*
- *RIIMPO317E Conduct Roller Operations LEARNER KNOWLEDGE ASSESSMENT*
- *RIIMPO317E Conduct Roller Operations Trainer Guide*

The RTO provided the above amended assessment documents that demonstrate:

- The observation checklists used for the collection of performance evidence during the practical assessments includes observable behaviours the student must demonstrate to enable assessors to make consistent competency judgements.
- The practical assessment tools required the assessor to ask the students questions during the practical assessment and now includes benchmarking and space for the assessor to record student responses.
- Clear instructions have been added to the practical assessment tools for the assessor and students on the context and conditions of the assessment task/s to be performed.

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIRIS201D Conduct local risk control

Evidence Provided:

- *RIIRIS201D Conduct Local Risk Control STUDENT ASSESSMENT*
- *RIIRIS201D Conduct Local Risk Control Performance Assessment*
- *RIIRIS201D Conduct Local Risk Control Trainer Guide*

The RTO provided the above amended assessment documents that demonstrate:

- The observation checklists used for the collection of performance evidence during the practical assessments includes observable behaviours the student must demonstrate to enable assessors to make consistent competency judgements.
- Clear instructions have been added to the practical assessment tools for the assessor and students on the context and conditions of the assessment task/s to be performed.

In addition, Axxis Project Training, under took remedial action where all students trained during the previous 3 months have been contacted by email or where email addresses were unavailable, surface

mail. This mail contained an offer to retrain and reassess the practical performance component of the unit at no charge,

The evidence provided supports compliance with the requirements of Clause 1.8 of the Standards for RTOs 2015.

Completion

Standards for RTOs Clause 3.1

Original Finding: *Not compliant*

Finding following additional evidence: *Compliant*

The RTO issues AQF certification documentation only to a learner whom it has assessed as meeting the requirements of the training product as specified in the relevant training package or VET accredited course.

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320D Conduct civil construction excavator operations

RIICCM208D Carry out basic levelling

RIIWHS202D Enter and work in confined spaces

The RTO's assessment systems for the above training products do not comply with the assessment requirements of the relevant training packages (Clause 1.8 (a)) and ensure that assessments will be conducted in accordance with the principles of assessment or the rules of evidence (Clause 1.8 (b)).

Therefore, the RTO has not ensured it issues AQF certification documentation only to learners whom it has assessed as meeting the requirements of the training product as specified in the relevant training package.

These practices and behaviours are non-compliant with clause 3.1 of the *Standards for RTOs 2015*.

Analysis of evidence

RII20115 Certificate II in Resources and Infrastructure Work Preparation

RIIMPO317E Conduct roller operations

RIIRIS201D Conduct local risk control

RII30815 Certificate III in Civil Construction Plant Operations

RIIMPO320D Conduct civil construction excavator operations

RIICCM208D Carry out basic levelling

RIIWHS202D Enter and work in confined spaces

Evidence provided:

- Axxis Project Training ASQA Audit Report response
- Example Email Sent to Students
- Example Student letter sent

The RTO has demonstrated that its assessment systems for the above training products complies with the assessment requirements of the relevant training packages (Clause 1.8 (a)) and ensure that assessments will be conducted in accordance with the principles of assessment or the rules of evidence (Clause 1.8 (b)).

Therefore, the RTO has ensured it will issue AQF certification documentation only to learners whom it has assessed as meeting the requirements of the training product as specified in the relevant training package.

In addition, Axxis Project Training, under took remedial action where all students trained during the previous 3 months have been contacted by email or where email addresses were unavailable, surface mail. This mail contained an offer to retrain and reassess the practical performance component of the unit at no charge,

The evidence provided supports compliance with the requirements of Clause 3.1 of the Standards for RTOs 2015.