

Suggested evidence list.

Please note that none of the evidence items below are compulsory, but if provided may shorten the duration of your training program by confirming your experience and skills in certain units of qualification. Referees will be contacted and information validated.

Resume / CV or 5-year work history	
Driver Licence	
Construction White Card	
Previous employer/supervisor references (at least 2 required)	<i>Current employer if your previous employer is unavailable</i>
Client references	
Position Description/s	<i>Current and previous</i>
Company Policies and Procedures	<i>Especially if signed by you</i>
Equipment licences	<i>Skid-steer, Excavator, Wheeled Front End Loader, Roller, Dozer, Grader, Scraper, Tipper, Haul Truck etc.</i>
In-house certificates or Statements of Attainment	<i>Induction/course etc.</i>
Toolbox Talk notes/handouts/whiteboard pics etc.	<i>Applicant on attendance sheet</i>
Work documents written by you or trained in	
Work/job instructions	<i>x 2</i>
Drawings for workplace tasks	<i>x 2</i>
Specifications for workplace tasks	<i>x 2</i>
Equipment maintenance register/s	<i>Signed by applicant</i>
Photos of job in process or completed jobs	<i>Write description of job & role</i>
Video of work/plant operating skills	<i>Showing own work</i>
SOPs/SWPs or similar	<i>Completed/signed by applicant</i>
Risk assessments/JSAs/JSEAs/EAPs etc.	<i>Completed/signed by applicant</i>
SWMS signed on to (Pref. for each item of equipment)	<i>Must show your signature</i>
Signoff Sheets for work tasks	<i>Applicant completed tasks</i>
Site plans/Job plans	<i>Showing applicant's work</i>
DBYD plans (Dial Before You Dig)	<i>Showing applicant's work</i>
Compaction tests	
SDS (Safety Data Sheet)	
Traffic controls plans/docs	
Prestart documents (Pref. for each item of equipment)	<i>Signed by applicant</i>
Condition report/s	<i>Signed by applicant</i>
Hazard register or report/s	<i>Signed by applicant</i>
Incident report/s	<i>Signed by applicant</i>
Membership of Industry Group	
Subscription to industry journal	
Industry newsletter	